**DAILY ASSESSMENT FORMAT**

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| **Date:** | **19/05/2020** | **Name:** | **Priya P Rao** |
| **Course:** | **TCS ION** | **USN:** | **4AL18EC041** |
| **Topic:** | **1. Gain guidance from carrier gurus.**  **2. Write a winning resume and a cover letter.**  **3. Stay ahead in group discussions.** | **Semester & Section:** | **4th sem ‘A’ section.** |
| **Github Repository:** | **Priya-Rao** |  |  |

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| **FORENOON SESSION DETAILS** |
| **Image of session**  **C:\Users\Pawan\Desktop\5.PNG**  **C:\Users\Pawan\Desktop\7.PNG** |
| **Chapter 1: Gain guidance from career gurus.**  **In this chapter I have learnt,**   * **The importance of the head start.** * **Clarity of thoughts.** * **Access and visibility.** * **Compelling resume.** * **Early preparations.** * **Building our network.** * **Acquiring industry relevant skills.** * **Preparing for an interview – key factors.**   **Chapter 2: Write a winning resume and a cover letter.**  **This chapter covered the topics like,**   * **Creating our own resume.** * **Importance and structure of a resume.** * **DO’s and DON’T’s of resume writing.** * **Draft of a well-worded cover letter.**   **Chapter 3: Stay ahead in group discussions.**  **In this chapter I have learnt to,**   * **Why and how a group discussion is conducted.** * **How to actively participate in the group discussion.** * **Use some effective phrases in a group discussion.**   **A group discussion is primarily conducted to check the interpersonal skills such as,**   * **Communication skills** * **Ability to work in a team.** * **Ability to express a point of view.** * **Listening skills.** * **Ability to handle criticism.** * **Knowledge of the subject.** * **Overall personality.** |

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| **Date: 19/05/2020 Name: Priya P Rao**  **Course: Python USN: 4AL18EC041**  **Topic: 1.List comprehensions Semester 4th sem**  **2.More on functions & section: ‘A’ section**  **3.File processing**  **4.Imported modules** |  |  |  |
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| **AFTERNOON SESSION DETAILS** | | | |
| **Image of session**  **C:\Users\Pawan\Desktop\1p.PNG**  **C:\Users\Pawan\Desktop\2p.PNG**  **C:\Users\Pawan\Desktop\3p.PNG**  **C:\Users\Pawan\Desktop\4p.PNG** | | | |
| In this session I have learnt about,  **Chapter 1: List comprehensions**   * **Simple list comprehension** * **List comprehension with If conditional** * **Only numbers (E)** * **Only positive numbers** * **List comprehension with If-Else conditional** * **Zeros instead (E)** * **Convert and sum up (E)** * **Summary: List comprehensions**   **Chapter 2: More on functions**   * **Functions with multiple arguments** * **Functions with multiple parameters** * **Default and non-default parameters and keyword and non-keyword arguments** * **Average function (E)** * **Indefinite number of strings processed (E)** * **Functions with an arbitrary number of keyword arguments** * **Indefinite number of keyword argument (E)** * **Summary: More on functions**   **Chapter 3: File processing**   * **The concept of processing files in Python** * **Reading text from a file** * **Coding exercise** * **File cursor, closing a file** * **Operating files using ‘with’** * **Different filepaths** * **Writing text to a file** * **Appending text to an existing file** * **Summary: File processing**   **Chapter 4: Imported modules**   * **Built-in modules** * **Standard Python modules** * **Third-party modules** * **Summary: Imported modules** | | | |